



# PUBLIC HEARING PROCEDURES

Beginning at **6:00 pm** on **Tuesday, May 5, 2009**, a public hearing will commence on the Downtown Halifax Urban Design Plan documents, including: the Downtown Halifax Secondary Municipal Planning Strategy, the Downtown Halifax Land Use By-law, and the Barrington Street Heritage Conservation District Revitalization Plan and By-law.

HRM residents may choose to send Regional Council a written submission for consideration in advance of the public hearing. The deadline for written comments to be submitted to the Clerk's Office is **3:00 p.m. on the day of the hearing**, May 5, 2009, through the following methods:

<b>By mail:</b>	<b>In person:</b>	<b>By fax:</b>	<b>By e-mail:</b>
Municipal Clerk PO Box 1749 Halifax, NS, B3J 3A5	Municipal Clerk's Office 1841 Argyle Street Halifax, NS	490-4208	clerks@halifax.ca

Participants wishing to speak at the public hearing must adhere to the following guidelines:

1. The public hearing is scheduled to begin **May 5, 2009, at 6:00 pm**. The public hearing will continue until all speakers on the list are heard by Council. Each speaker will have a **maximum of five minutes** to share their comments with Council. Should there not be sufficient time to hear all speakers on the list before the session adjourns for the evening, Council has set aside time on the following day, May 6, 2009 to continue the public hearing if required.
2. **All speakers must sign up on the first day of the public hearing.** The speaker sign up sheet will be available at City Hall one half hour prior to the start of the public hearing at **5:30 pm on May 5, 2009**. Members of the public wishing to add their name to the speaking list must do so prior to the adjournment of the Council session on May 5, 2009.
3. You must add your own name to the list on a first come first served basis. No one else can add your name to the list for you.
4. In order to ensure that you are present when your name is called, **you should be in attendance at the public hearing until you have made your comments to Council.**
5. Following the close of the public hearing, Council will deliberate on what they heard during the public hearing, the staff presentation, the contents of the documents, and any proposed amendments. It is possible that the deliberation could extend over one or more Council sessions, and could require additional staff reports be created before a decision is made. At this time, there is no way to determine when the decision of Council will occur.